



OFFICE OF THE CITY CLERK

300 East Main Street
Sun Prairie, WI 53590-2227
(608) 837-2511
FAX (608) 825-6879
Website www.cityofsunprairie.com

**SUN PRAIRIE PUBLIC LIBRARY BOARD
MEETING MINUTES
THURSDAY, MARCH 11, 2010
5:00 PM
CONFERENCE ROOM**

1. Call to Order, Roll Call
 - Monika Van Rossum called the meeting to order at 5:05 pm.
 - Board Members Present: Susan Young, Don Hooser, Christine Fugelseth , Rodney Weber, Barbara Reindl, Patricia Harrington, Rebecca Renk, Monika Van Rossum, Anne Kienitz.
 - Tracy Herold, Ryan Hellenbrand, Frank Pennypacker, Nikki Newberry, Terry McIlroy, Mark Ibach, Lynn Montague, Pamela Westby, Trish Prieve(5:09).
2. Approval of minutes from February 11, 2009 meeting
 - Motion: to approve the February 11, 2009 minutes.
 - Harrington (1); Renk (2); motion passed unanimously.
3. Bills presented for payment (To Be Distributed)
 - Motion: to approve payment of bills.
 - Weber (1); Harrington (2); motion passed unanimously.
4. Citizen Appearances/Public Comment
 - None
5. Business of Board President
 - Another board member is needed for the personnel committee. Contact Tracy within the next month; Monika will make an appointment at the April meeting.
6. Staff Reports
 - Terry McIlroy and Mark Ibach presented their SCLS advocacy program.

UNFINISHED BUSINESS:

7. Consideration and discussion of Children's Early Literacy Area
 - Motion: to move up in agenda above committee reports.
 - Harrington (1); Hooser (2); motion passed unanimously.
 - Plan provided to board members, including approximate budget
 - Motion: to continue with the Children's Early Literacy Area planning
 - Weber (1); Renk (2); motion passed unanimously.
8. Committee Reports
 - a. Finance Committee
 - Will meet on Thursday, March 25th at 4:30pm.

- b. Policy Committee
 - Will meet on Thursday, March 25th at 5pm.
- c. PR/Marketing
 - Will meet in June.
- d. Plan of Service
 - Will meet when staff has activities list put together.
- e. Friends
 - Will meet on Monday, March 15th at 4:30pm.
 - Frank will bring advocacy ideas to the meeting.
 - Frank will report early literacy area changes to the board to raise awareness.
 - Three art receptions were held this year. Nikki reports that over 300 people came this last weekend.
 - Sales at the bookstore have been steady lately.
 - Trivia night planned for May.
- f. Foundation
 - Will meet Tuesday, March 16th at 11:45am.
 - Ann Oberle has stepped off the board.
 - Geoff McCloskey is stepping down as treasurer, but will remain as a board member.

NEW BUSINESS:

- 9. Consideration and discussion of 2009 Annual Report to the Department of Public Instruction
 - The report is done every year and has been reviewed by Cheryl Becker at SCLS.
 - Motion: to have Monika Van Rossum sign the 2009 Annual Report.
 - Weber (1); Harrington (2); motion passed unanimously.
- 10. Consideration and discussion of trustee recommendations to Mayor Joe Chase
 - No new applications have been received recently. Appointments will be made in May.
 - One more member can be from the surrounding communities.
 - Anne Kienitz will be renewing her Library Board membership.

REFERRALS:

- 11. Items to be referred to staff or committees for review or action.
 - Work out a new Finance Committee meeting date.
- 12. Adjournment
 - Motion: to adjourn the meeting at 6:44 pm.
 - Weber (1); Harrington (2); motion passed unanimously.

Submitted by:

Ryan Hellenbrand, Library Secretary

Monika Van Rossum, Library Board President: _____