



OFFICE OF THE CITY CLERK

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**SUN PRAIRIE PUBLIC LIBRARY BOARD
MEETING MINUTES
THURSDAY, JUNE 18
5:00 PM
CONFERENCE ROOM**

1. Call to Order, Roll Call
 - Monika Van Rossum called the meeting to order at 5:02pm.
 - Present:
Board Members: Monika Van Rossum, Susan Young, Don Hooser, Rebecca Renk, Christine Fugelseth, Patricia Harrington, Barbara Reindl, Anne Kienitz
 - Absent: Rodney Weber
 - Library Staff: Tracy Herold and Ryan Hellenbrand.
2. Approval of minutes from May 14, 2009 meeting
 - Motion: to approve the May 14, 2009 minutes.
 - Renk (1); Reindl (2); motion passed unanimously.
3. Bills presented for payment (To Be Distributed)
 - Motion: to approve payment of bills.
 - Hooser (1); Harrington (2); motion passed unanimously.
4. Citizen Appearances/Public Comment
 - None.
5. Business of Board President
 - Anne Kienitz is the new member of the Board and is also present.
 - Motion: to suspend the election of officers in June to the following meeting in July.
 - Hooser (1); Renk (2); roll call: Monika Van Rossum, Susan Young, Don Hooser, Rebecca Renk, Christine Fugelseth, Patricia Harrington, Barbara Reindl, Anne Kienitz; motion passed unanimously
 - All board members need to bring their Trustee Handbooks to the July meeting to be updated.
6. Staff Reports
 - Lynn Montague reports that 1220 kids have registered for summer reading so far. By mid-July in 2008, 1500 kids were registered; that number is expected to be surpassed this year.
 - Circulation is up 8% in May compared to last year.
 - Circulation trace reports show that only 86 items are shown as missing, which is considerably lower than in the past.
 - Dane County standards are becoming more flexible to make it easier on libraries.
 - Many libraries have expressed concern over the current SCLS Governance Policy. Several new models have been created as possible replacements, the most popular of which involve representatives from libraries and combing LINK with SCLS.
 - SCLS will continue to have Dynix through 2010. KOHA will be replacing Dynix.
 - The library has been showing off its services with Tech-Know for the past several months now. July will feature NoveList.
7. Committee Reports
 - a. Finance Committee
 - Will meet Thursday, July 9th, at 4pm; prior to the library board meeting.
 - b. Policy Committee
 - Will meet Tuesday, July 7th at 5pm.
 - c. PR/Marketing
 - Will meet in October.

- d. Friends
 - Met on Monday, June 15th.
 - The friends hosted Huma Siddiqui on June 6th who showcased her Indian spiced food recipes.
 - The Friends have allowed the library to apply for a gaming grant through them, worth \$7,500.
 - Sales are down over the month, but they had one really busy week.

- e. Foundation
 - Will meet on Monday, July 20th.

UNFINISHED BUSINESS:

- 8. Consideration and Discussion of Policy Committee Goals
 - The policy committee has not met yet. Will be discussed at July's board meeting.

- 9. Consideration and Discussion of Safety Deposit Box
 - The library's safety deposit was drilled for a fee of \$175.00. The library will no longer pay for a safety deposit box.
 - The contents of the safety deposit box will now be kept in the library's safe.

NEW BUSINESS:

REFERRALS:

- 12. Items to be referred to staff or committees for review or action.
 - Add officer elections to July's board meeting.
 - Add policy committee goals review to July's board meeting.
 - Review the Trustee Handbook for needed updates.
 - Check previous board meeting agendas for anything that needs to be done.
 - Check to see if Tracy Herold's review is forthcoming.
 - Review Plan of Service for long range planning.

- 12. Adjournment
 - Motion: to adjourn the meeting at 6:01pm.
 - Renk (1); Harrington (2); motion passed unanimously.

Submitted by:

Ryan Hellenbrand, Library Secretary

Monika Van Rossum, Library Board President: _____