

SUN PRAIRIE PUBLIC LIBRARY BOARD
MEETING MINUTES
Thursday, July 14, 2022
6 PM
Library Community Room

1. Call to Order, Roll Call
 - a. Rex Owens called the meeting to order at 6:00 p.m.
 - b. Present: Rex Owens, Mary Bell, April Brazier, Mark Chin, Emily Lindsey, Darreon Steward
 - c. Absent: Sandy Pittelli, Steve Stocker, Rohit Vaidya
 - d. Also present: Svetha Hetzler, Sarah Michaelis, Jayden Yamoah, Jan Holmes

2. Volunteer Sign-In Sheet
 - a. The sign-in sheet was distributed.

3. Approval of minutes
 - a. **MOTION: To approve the June 9, 2022 minutes with the addition of the approval of the Wireless Policy.**
 - b. Bell (1); Brazier (2); motion passed.

4. Bills Presented for Payment (\$7,188.16)
 - a. **MOTION: To approve payment of the bills**
 - b. Bell (1); Chin (2); motion passed
 - c. **MOTION: To approve the budget reports.**
 - d. Bell (1); Chin (2); motion passed

5. Citizen Appearances/Public Comment
 - a. None

6. Business of Board President
 - a. Consideration, Discussion and Possible Action on Committee Assignments
 - i. **MOTION: For Lindsey to be removed from the Strategic Planning Committee and Stocker to be appointed to the Facilities Committee and to be the Chair.**
 - ii. Chin (1); Brazier (2); motion passed

7. Library Director Report
 - a. Librarian Reports
 - i. Hetzler reported. August 24th will be a ribbon cutting for the Storywalk at Sheehan Park.

8. Committee Reports
 - a. DEI Advisory Committee-Met today. They are working on a draft report.
 - b. Facilities Committee-Did not meet.
 - c. Finance Committee-Did not meet.
 - d. Personnel Committee-Did not meet.
 - e. Policy Committee-Did not meet.
 - f. Strategic Planning Committee-Met yesterday.
 - g. Friends-Did not meet.
 - h. Foundation-The silent portion of the Capital Campaign is in progress.

9. UNFINISHED BUSINESS:

- a. Consideration, Discussion and Possible Action on Kind Fund
 - i. **MOTION: To fully dissolve the Kind Fund and begin the legal process as outlined in the packet.**
 - ii. Lindsey (1); Bell (2); motion passed.

- b. Consideration, Discussion and Possible Action on Budget Initiatives
 - i. **MOTION: To remove the Building Maintenance Technician from the 2023 budget initiatives.**
 - ii. Brazier (1); Bell (2); motion passed
 - iii. **MOTION: To remove the Student Trustee payment as a budget initiative and instead have it absorbed into the regular 2023 Operating budget.**
 - iv. Brazier (1); Bell (2); motion passed

10. NEW BUSINESS:

- a. Consideration, Discussion and Possible Action on Bylaws
 - i. **MOTION: To approve the changes to the Bylaws of the Board of Trustees**
 - ii. Lindsey (1); Chin (2); motion passed.

- b. Consideration, Discussion and Possible Action on Transfer of funds from Money Market to Checking Account
 - i. **MOTION: to transfer \$8,800 from Money Market to Checking for the remainder of the Strategic Plan payment.**
 - ii. Chin (1); Brazier (2); motion passed.

11. Referrals

- a. None

12. Adjournment

- a. **MOTION: To adjourn at 6:34 pm**
- b. Bell (1); Chin (2); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Rex Owens, Library Board President


