

SUN PRAIRIE PUBLIC LIBRARY BOARD
MEETING MINUTES
Thursday, July 10, 2025
6 PM
Remote Meeting

- 1) Call to Order, Roll Call
 - a. April Brazier called the meeting to order at 6 p.m,
 - b. Present: Mary Bell, April Brazier, Mark Chin (6:19), Krystal Johnson, Maya Lisowe, Sandy Pittelli, Peter Smith, Steve Stocker, Rohit Vaidya, Julie Yang
 - c. Absent: Emily Lindsey
 - d. Also present: Svetha Hetzler, Sarah Michaelis, Kevin Johnson (FVM)
- 2) Approval of Minutes
 - a) **MOTION: To approve the June 12, 2025 Minutes**
 - b) Bell (1); Pittelli (2); motion passed
- 3) Citizen Appearances/Public Comment
 - a) None
- 4) Reports
 - a) Business of Board President
 - i) None
 - b) Report from Student Trustees
 - i) Lisowe reported. She remarked on how amazing the library looks. She has also been doing a running club this summer which has been a lot of fun.
 - ii) Yang reported. She attended Teen Creativity Club in the new space and remarked on how beautiful the natural light is in the addition.
 - c) Consideration, Discussion and Possible Action on Overall SPPL Remodel and Addition Construction Project
 - i) Kevin Johnson reported. Excitement continues with everyone coming back to the library. Library expansion area is complete and in operation. Landscaping around the addition is substantially complete. New ductwork is being installed. West porch was removed and crews are working on carport. EV charging will be online this month. Straw matting and seeding has been added at the retention pond site.
 - ii) Regarding the parking lot islands: at the June meeting the board asked about the cost to remove rocks in the existing parking lot islands and install mulch. Kevin Johnson solicited request with contracting team and this will be presented at the August board meeting.
 - iii) The recommendation from the parking lot is to do a binder course of asphalt this fall, starting September 29 and then to pay for 2nd mobilization in the spring. This would be the best way to preserve long term performance. The cost in the spring was not included in the \$191,000 and the additional cost will be known by the August meeting.
 - d) Librarian Reports
 - i) Hetzler reported. Summer reading program has 526 adults and 2,391 youth participants registered. Onsite programming for youth and teen started this week. Hetzler will email out information on Trustee Training Week.
 - e) Committee Reports
 - i) Facilities Committee –Hetzler presented the progress report that she presented to Committee of the Whole earlier this month. The library officially has a dedicated full-time Building Maintenance Technician and Custodian, both of whom started this week.
 - ii) Personnel Committee – Did not meet

- iii) Policy Committee -- Did not meet
- iv) Strategic Planning Committee -- Did not meet.
- v) Friends- Have not met. Next meeting will be Monday evening.
- vi) Foundation- Did not meet in June. Meeting in July. The Amphitheater Ribbon Cutting is on Monday, July 28 at 9am and everyone is welcome to attend.

5) UNFINISHED BUSINESS: None

6) NEW BUSINESS

- a) Bills Presented for Payment (\$5,367.14)
 - i) **MOTION: To approve the bills**
 - ii) Bell (1); Vaidya (2); motion passed
- 7) Referrals
 - a) A citizen would like to donate a sculpture to the library. It would need to be reviewed according to the Donation and Gift Policy. Hetzler will connect with Mayor Stocker on this.
- 8) Announcements
 - a) None
- 9) Adjournment
 - a. **MOTION: To adjourn at 6:33 pm**
 - b. Bell (1); Vaidya 2); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Emily Lindsey, Library Board President

