

SUN PRAIRIE PUBLIC LIBRARY—STRATEGIC PLANNING COMMITTEE
MEETING MINUTES
Wednesday, April 3, 2019
4:30 PM
CONFERENCE ROOM

1. Call to Order, Roll Call
 - a. Judy Eisinger called the meeting to order at 4:30 pm.
 - b. Present: Steev Baker, Mary Bell, Debbie Bird, Judy Eisinger, Svetha Hetzler, Emily Lindsey, Lynn Montague, Erin Williams Hart
 - c. Absent: None
 - d. Also present: Sarah Michaelis, Rex Owens, Jan Holmes
2. Approval of minutes from July 19, 2018
 - a. **MOTION: to approve the July 19, 2018 minutes**
 - b. Lindsey (1); Bell (2); motion passed
3. Citizen Appearances/Public Comment
 - a. None
4. Business of Committee Chairperson
 - a. We are seeking one new committee member. This will be brought to the April 11th Library Board meeting.
5. Staff Report
 - a. None
6. **NEW BUSINESS:**
 - a. Consideration and Discussion of Summary of Projects in Progress for 2019
 - i. Hetzler discussed the Summary of Projects in Progress for 2019 document.
 - b. Consideration and Discussion of Possible 2020-2022 Projects, Summary of Projects for 2020-2022
 - i. Hetzler discussed the Summary of Projects for 2020-22 document.
 - c. Consideration and Discussion of Draft of Library Expansion Timeline
 - i. The Library Expansion timeline draft was discussed.
 - ii. At the April Library Board meeting, the board will discuss whether they will contract with FEH to explore a branch option.
 - iii. Lindsey asked how it was decided to explore a branch. At the February Library Board meeting, the projections from Dane County Library service were at a 55,000 service population. This is usually the population size where communities start to consider a branch.
 - iv. Lindsey suggested having these ideas defined for the Library Board before they make a decision.

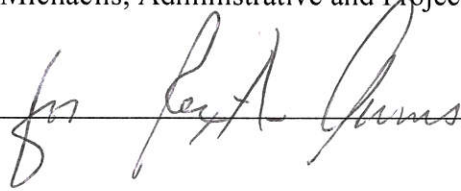
REFERRALS:

7. Items to be referred to staff or committees for review or action
 - a. None

8. Adjournment
 - a. **MOTION: to adjourn the meeting at 4:58 pm.**
 - b. Bird (1); Montague (2); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Judy Eisinger, Chair

for  *5-1-19*