

SUN PRAIRIE PUBLIC LIBRARY—FACILITIES COMMITTEE
MEETING MINUTES
Thursday, August 4, 2023
12pm
Remote Meeting

1. Call to Order, Roll Call

- a. Steve Stocker called the meeting to order at 12pm
- b. Present: Steve Stocker, April Brazier, Mark Chin
- c. Absent: None
- d. Also present: Svetha Hetzler, Sarah Michaelis, Kevin Johnson (Owner's Representative, FVM), Rex Owens

2. Approval of minutes

- a. **MOTION: To approve the June 30, 2023 minutes**
- b. Chin (1); Brazier (2); motion passed

3. Citizen Appearances/Public Comment

- a. None

4. Unfinished Business- None

5. New Business

a. Consideration, Discussion and Possible Action on Current Facility Needs:
(New Lor, Facilities Supervisor)

- i. Lor was unable to attend. Hetzler reported.
- ii. Lor is doing a condition assessment on all city buildings. He will provide details on the library at the next Facilities Committee meeting. He is looking at glycol and fire system assessments and also working with staff on relocating the outdoor holds pick up lockers.
- iii. Hetzler received a proposal for a prairie burn for next spring.

b. Consideration, Discussion and Possible Action on SPPL Expansion & Renovation –Schematic Design Needs

- i. Johnson reported. FEH did a “page turn” of the draft of the Design Booklet at yesterday’s Next Chapter meeting. There were updates to the design based on staff comments.
- ii. FVM is of the opinion that additional value engineering will need to be done to the plan. This can be done through a combination of trying to scale back the building or looking at specific design elements.
- iii. At yesterday’s Next Chapter meeting they discussed a restroom for amphitheater events that can be accessed when the building is not open. It will be located near the Teen Area. Johnson shared the design with the committee. Access points were discussed with the committee. Brazier asked if multiple restrooms could be added to accommodate the amphitheater capacity. Johnson said the cost would be significant

to add additional restrooms and recommended renting portable restrooms for large events.

- iv. **MOTION: To add the restroom and vestibule amenities to the design.**
- v. Chin (1); Brazier (2); motion passed unanimously.
- vi. **MOTION: That the committee is in agreement with the primary and secondary access and egress doors as shown and that the committee will defer to the recommendation of the design team on the type of hardware groups with respect to security, logistics and access control.**
- vii. Chin (1); Brazier (2); motion passed unanimously.
- viii. Concerning the major update relative to mechanical systems, it's the recommendation of FVM and FEH that we upgrade the existing building to a boiler chiller system that still utilizes natural gas. In order to stay as much in budget as possible, they advocate the same concept be carried over into the new addition. Boiler chiller is the highest efficiency system without going net zero. When there are funds to support going net zero in the future, this new system would still be able to be used. Two "penthouses" would be needed to house the systems. We would still be in position for LEED gold.
- ix. **MOTION: To allow the mechanical designers to continue to pursue the proposed option and further evaluate costs to stay within budget.**
- x. Chin (1); Brazier (2); motion passed unanimously.

6. Referrals

- a. Making the atrium smaller was suggested by Owens. Johnson's team could do a rough cost assessment.

7. Announcements

- a. There is a pop-up snow cone machine outside the library today!

8. Adjournment

- a. **MOTION: to adjourn the meeting at 12:54 p.m.**
- b. Chin (1); Brazier (2); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Steve Stocker, Chair


