

SUN PRAIRIE PUBLIC LIBRARY—FACILITIES COMMITTEE
MEETING MINUTES
Tuesday, July 2, 2019
4:30 PM
CONFERENCE ROOM

1. Call to Order, Roll Call
 - a. Ginger Baier called the meeting to order at 4:31 pm.
 - b. Present: Ginger Baier, Mark Chin, Heather Barkholtz, Rex Owens
 - c. Absent: None
 - d. Also present: Svetha Hetzler, Sarah Michaelis, Jan Holmes

2. Approval of minutes
 - a. None

3. Citizen Appearances/Public Comment
 - a. None

4. Unfinished Business
 - a. None

5. New Business
 - a. Consideration, Discussion and Possible Action on Capital Costs that would increase should the library expansion project be delayed
 - i. Should the library expansion be delayed, there would be a \$220,000 increase in design costs and a \$3.3M increase in construction costs.
 - ii. Discussion continued to consider rising costs in construction which closer to a 5-6% increase annually.

 - b. Consideration, Discussion and Possible Action on operating costs that would increase should the library expansion project be delayed
 - i. Should the library expansion be delayed, there would be a \$622,270 total increase between 2020 and 2024.
 - ii. Discussion continued to consider adding project costs for CIP projects that were removed in anticipation of the expansion, as well as lighting upgrades and mold remediation.

6. Referrals:
 - a. Hetzler will send the draft memo to the committee with the edits and additions and then it will be referred to the Library Board.

7. Adjournment
 - a. **MOTION: to adjourn the meeting at 5:53 pm**
 - b. Barkholtz (1); Chin (2); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Ginger Baier, Chair Ginger V Baier