

SUN PRAIRIE PUBLIC LIBRARY BOARD
MEETING MINUTES
Thursday, July 11, 2024
6 PM
Library Conference Room

- 1) Call to Order, Roll Call
 - a. Rex Owens called the meeting to order at 6 p.m.
 - b. Present: Rex Owens, Mary Bell, April Brazier, Krystal Johnson, Rohit Vaidya, Suhani Pandey
 - c. Absent: Mark Chin, Maya Lisowe, Emily Lindsey, Sandy Pittelli, Steve Stocker
 - d. Also present: Svetha Hetzler, Sarah Michaelis, Kevin Johnson (FVM), Peter Smith

- 2) Volunteer Sign-In Sheet
 - a) The sign-in sheet was distributed

- 3) Approval of Minutes
 - a) **MOTION: To approve the June 13, 2024 Minutes**
 - i) Brazier (1); Vaidya (2); motion passed

- 4) Bills Presented for Payment (\$3,842.64)
 - a) **MOTION: To approve the bills and the budget reports**
 - b) Bell (1); Johnson (2) motion passed.

- 5) Citizen Appearances/Public Comment
 - a) None

- 6) Business of Board President
 - a) Owens emailed the Library Board about Trustee Training Week in August. Owens encouraged the board to attend.
 - b) Tonight is Pandey's last meeting. The Library Board thanked her for her service as the Student Trustee.

- 7) Library Director Report
 - a) Report from Student Trustees
 - i) Pandey reported. Sun Prairie Forensics team went to nationals in Chicago.

 - b) Consideration, Discussion and Possible Action on Building Construction
 - i) Kevin Johnson reported on the July Construction Updates.

 - c) Librarian reports
 - i) Hetzler reported. There are currently two job openings, for a Page I and for a Full Time Library Assistant I position in Adult Services. Recent and Upcoming Black and African American Affinity programming includes The Adventure Gap ~ Changing the Face of the Outdoors with James Edward Mills and a Juneteenth Photo Harvest with Mars Patterson.

- 8) Committee Reports
 - a) DEI Advisory Committee- Meeting on August 12th.
 - b) Facilities Committee – Brazier reported. Jon Landsverk, the new Facilities Manager, introduced himself at the meeting, and roof leak issues and access to the Sun Prairie Media Center were also discussed.

- c) Personnel Committee- Did not meet
- d) Policy Committee – Met tonight and the policies that were discussed will be reviewed at next month’s Library Board meeting.
- e) Strategic Planning Committee- Did not meet.
- f) Friends- Did not meet.
- g) Foundation- Johnson reported. On August 16th there will be a Build with the Builders fundraiser. There are also still seats available for the amphitheater.

9) **UNFINISHED BUSINESS: None**

10) **NEW BUSINESS**

- a) Consideration, Discussion and Possible Action on FEH Contract Amendment (Contract #23-LIB20)
 - i) **MOTION: To approve the FEH Contract Amendment**
 - ii) Bell (1); Johnson (2); motion passed

- b) Consideration, Discussion and Possible Action on 2025 Budget
 - i) **MOTION: To allow staff to work on the city budget process as outlined in the Memo.**
 - ii) Bell (1); Vaidya (2); motion passed.

11) Referrals

- a) None

12) Adjournment

- a. **MOTION: To adjourn at 6:44pm**
- b. Johnson (1); Vaidya (2); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Rex Owens, Library Board President

