

SUN PRAIRIE PUBLIC LIBRARY—FACILITIES COMMITTEE
MEETING MINUTES
Friday, June 28, 2024
12pm
Remote Meeting

1. Call to Order, Roll Call
 - a. Steve Stocker called the meeting to order at 12pm.
 - b. Present: Steve Stocker, April Brazier
 - c. Absent: Mark Chin
 - d. Also present: Svetha Hetzler, Sarah Michaelis, Kevin Johnson (Owner's Representative, FVM), Jan Holmes, Jon Landsverk (City of Sun Prairie)

2. Approval of minutes
 - a. **MOTION: To approve the May 31, 2024 minutes**
 - b. Brazier (1); Stocker (2); motion passed

3. Citizen Appearances/Public Comment
 - a. None

4. Unfinished Business- None

5. New Business
 - a. Consideration, Discussion and Possible Action on Current Facility Needs
 - i. Hetzler reported.
 1. We had strong storms as of late. There were roof leaks that were inspected by Tremco. A leak last week was HVAC related. Tremco confirmed it was not a roof leak and issues were able to be addressed.
 2. The building continues to struggle with temperature and humidity issues.
 3. The library partners with the Southern WI Bird Alliance, who perform bird collision studies at the library. They reported good results from the spring study, with only one fatal collision. They still recommended a bird glazing but are aware it was an alternate in the project and not included in the scope of the project.
 4. Hetzler met with City Facilities staff and Sun Prairie Media Center staff (SPMC) to talk about future dedicated facilities staff at the library. This will be presented at the next Library Board meeting.
 - ii. Holmes reported.
 1. SPMC lost their main and only entrance to the public due to construction. Holmes worked with SPMC and developed signage. SPMC opens to the public at 8:30am M-F, while library opens at 9am. They settled in on a system that will work

if visitors need to access SPMC before 9am, and it can be changed when library's hours change in August. A path was developed through the kitchen into the SPMC.

2. Ahern Sprinkler inspections – some sprinkler head replacements were conducted and Ahern is waiting on more parts to come in, in order to complete the project.

b. Consideration, Discussion and Possible Action on SPPL Remodel and Additional Construction Project

i. Johnson reported.

1. There is a temporary partition through the community room and community room kitchen into SPMC.
2. The east porch and high gable sections are scheduled for demolition – 60% of the partition has been installed. Kraemer Bros. are preparing for de-coupling of the porch.
3. Outside of the building –
 - a. Moved office trailer down to S/SE quadrant of the expansion area. Temporary construction road installed off of Linnerud.
 - b. Actively working on foundations for atrium. Continue with foundation related work. Substantially far along into atrium area. On track with the schedule despite rain. July – site work and foundations continue to be underway. Hopefully going vertical with structural steel framing by August.

6. Referrals

- a. None

7. Adjournment

- a. **MOTION: to adjourn the meeting at 12:23 p.m.**
- b. Brazier (1); Stocker (2); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Steve Stocker, Chair

