

**SUN PRAIRIE PUBLIC LIBRARY—
JOINT POLICY AND DEI ADVISORY COMMITTEE
MEETING MINUTES
Thursday, March 10, 2022
4:30 PM
REMOTE**

1. Call to Order, Roll Call
 - a. Mary Bell called the meeting to order at 4:30pm
 - b. Present: Mary Bell, Sandy Pittelli, Mark Schwingle, Rohit Vaidya, Leah Wilson
 - c. Absent: Brittanie Campbell-Turner, Brianna Larson, Lucila Polo, Chandu Vemuri, Darreon Steward
 - d. Also Present: Svetha Hetzler, Sarah Michaelis, Lynn Montague, Shawn Brommer, Mark Jochem, Krystal Johnson

2. Approval of minutes
 - a. **MOTION: To approve the February 10, 2022 Minutes**
 - b. Pittelli (1); Bell (2); motion passed.

3. Citizen Appearances/Public Comment
 - a. Krystal Johnson is interested in joining the committee and introduced herself to the group.

4. Business of Committee Chairperson
 - a. None

5. Staff Report
 - a. None

6. Unfinished Business:
 - a. None

7. New Business:
 - a. Consideration, Discussion and Possible Action on DEI Advisory Committee Report & Recommendation Next Steps (SCLS Consultants Shawn Brommer and Mark Jochem)
 - i. Brommer and Jochem presented to the committee.

 - b. Consideration, Discussion and Possible Action on Meeting Rooms Policy
 - i. I. C was added
 - ii. II. B. 1- “Library Foundation” was added.
 - iii. V. F was added
 - iv. IV. Was struck and subsequent sections will be renumbered.
 - v. VIII. B-“Library Foundation” was added.
 - vi. **MOTION: To approve the changes to the Meeting Rooms Policy.**
 - vii. Pittelli (1); Bell (2); motion passed

- c. Consideration, Discussion and Possible Action on Purchasing Policy
 - i. V.B-“Library Board Finance Chair and” will be struck from the second and third sentences.
 - ii. **MOTION: To strike “One additional board member prior to ordering the item” from V. B.**
 - iii. Pittelli (1); Bell (2); motion passed.
 - iv. **MOTION: To approve the changes to the Purchasing Policy.**
 - v. Pittelli (1); Bell (2); motion passed

- d. Consideration, Discussion and Possible Action on Future Meetings Dates
 - i. **MOTION: To approve the Future Meetings Dates**
 - ii. Pittelli (1); Bell (2); motion passed.

- e. Consideration, Discussion and Possible Action on Location of Future Meetings
 - i. **MOTION: To return to in-person meetings**
 - ii. Pittelli (1); Bell (2); motion passed.

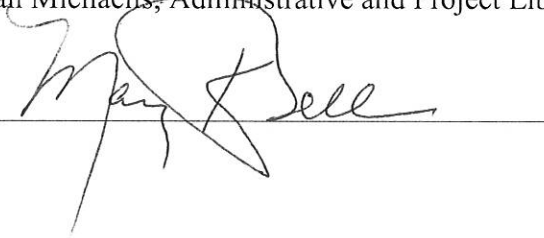
REFERRALS:

- 8. Items to be referred to staff or committees for review or action
 - a. None

- 9. Adjournment
 - a. **MOTION: To adjourn the meeting at 5:48 pm**
 - b. Pittelli (1); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Mary Bell, Chair



A handwritten signature in black ink, appearing to read 'Mary Bell', is written over a horizontal line. The signature is fluid and cursive, with the first name 'Mary' and the last name 'Bell' clearly legible.