

SUN PRAIRIE PUBLIC LIBRARY—STRATEGIC PLANNING COMMITTEE
MEETING MINUTES
Thursday, May 6, 2021
4:30 PM
Remote Meeting

1. Call to Order, Roll Call
 - a. Sandy Pittelli called the meeting to order at 4:30 pm.
 - b. Present: Steev Baker, Svetha Hetzler, Lynn Montague, Sandy Pittelli, Rohit Vaidya, Erin Williams Hart
 - c. Absent: None
 - d. Also present: Melissa McLimans from WiLS, Sarah Michaelis
2. Approval of minutes from April 15, 2021
 - a. **MOTION: to approve the April 15, 2021 Minutes**
 - b. Hetzler (1); Vaidya (2); motion passed
3. Citizen Appearances/Public Comment
 - a. None
4. Business of Committee Chairperson
 - a. None
5. Staff Report
 - a. None
6. Unfinished Business
 - a. Consideration, Discussion and Possible Action on Questionnaire
 - i. The questionnaire was discussed. There were 14 responses from Library Staff and Trustees.
7. New Business
 - a. Consideration, Discussion and Possible Action on Projects in Progress for 2021
 - i. The following was considered while discussing the Projects in Progress: does the Project fit one or more of the priority lenses?
 1. Safe reopening
 2. Service to those most impacted
 3. Racial Literacy
 4. Expansion Design
 - ii. Initiatives #1-3 were discussed and modifications were added to the list.
 - iii. WiLS will work with the Library Director on initiatives #4-5 prior to the next meeting.
 - iv. The committee will review and complete the process at the next meeting.
 - b. Consideration, Discussion and Possible Action on Projects for 2022
 - i. This was discussed in the above section, at the same time 2021 projects were discussed.

REFERRALS:

8. Items to be referred to staff or committees for review or action
 - a. None

9. Adjournment

- a. **MOTION: to adjourn the meeting at 6:29 pm.**
- b. Williams Hart (1); Montague (2); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Sandy Pittelli, Chair 