

SUN PRAIRIE PUBLIC LIBRARY BOARD
MEETING MINUTES
Thursday, November 10, 2022
6 PM
Library Conference Room

1. Call to Order, Roll Call
 - a. Rex Owens called the meeting to order at 6:00 p.m.
 - b. Present: Rex Owens, April Brazier, Mark Chin, Emily Lindsey, Steve Stocker, Suhani Pandey, Sandy Pittelli, Jayden Yamoah, Krystal Johnson
 - c. Absent: Mary Bell, Rohit Vaidya
 - d. Also present: Svetha Hetzler, Steev Baker, Lynn Montague, Jan Holmes, Scott Semroc – City of Sun Prairie Sustainability Coordinator

2. Volunteer Sign-In Sheet
 - a. The sign-in sheet was distributed.

3. Approval of minutes
 - a. **MOTION: To approve the October 13, 2022 minutes**
 - b. Lindsey (1); Chin (2); motion passed.

4. Bills Presented for Payment (\$8, 501.54)
 - a. **MOTION: To approve payment of the bills and the City budget reports.**
 - b. Lindsey (1); Pittelli (2); motion passed

5. Citizen Appearances/Public Comment
 - a. None

6. Business of Board President
 - a. Consideration, Discussion and Possible Action on December Meeting Date and Time
 - a. **MOTION: To move the December meeting date from December 8th to December 15th at 6 p.m.**
 - b. Brazier (1); Chin (2); motion passed

7. Library Director Report
 - a. Report from Youth Services (Lynn Montague, Head of Youth Services)
 - b. Librarian Reports
 - a. Hetzler reported
 - c. Presentation of the DEI Advisory Committee Report
 - d. Consideration, Discussion and Possible Action on 2023 Dates
 - a. **MOTION: To approve the 2023 Important Dates**
 - b. Lindsey (1); Pittelli (2); motion passed
 - e. Consideration, Discussion and Possible Action on Library Hours of Operation for Friday, December 9, 2022
 - a. **MOTION: To remain open until 8pm on Friday, December 9th**
 - b. Chin (1); Johnson (2); motion passed

8. Committee Reports
 - a. DEI Advisory Committee-Met today with the Policy Committee
 - b. Facilities Committee
 - a. Consideration, Discussion and Possible Action on Microgrid Feasibility Study

1. **MOTION: To approve the Microgrid Feasibility report.**
2. Stocker (1); Pittelli (2); motion passed
- c. Personnel Committee-Did not meet.
- d. Policy Committee
 - a. Consideration, Discussion and Possible Action on the Bylaws of the Board of Trustees
 1. **MOTION: To approve the Bylaws of the Board of Trustees**
 2. Chin (1); Brazier (2); motion passed
 - b. Consideration, Discussion and Possible Action on Collection Development Policy
 1. **MOTION: To approve items D. B-G on the agenda**
 2. Lindsey (1); Brazier (2); motion passed
 - c. Consideration, Discussion and Possible Action on Material Reconsideration Form
 - d. Consideration, Discussion and Possible Action on Programming Policy
 - e. Consideration, Discussion and Possible Action on Displays & Exhibits Policy
 - f. Consideration, Discussion and Possible Action on Feedback Form
 - g. Consideration, Discussion and Possible Action on Meeting Rooms Policy
- e. Strategic Planning Committee-Did not meet. They will be reporting next month.
- f. Friends-
 - a. Consideration, Discussion and Possible Action on 2023 Friends Funding Request
 1. **MOTION: To send the 2023 Friends Funding Request to the Friends**
 2. Lindsey (1); Chin (2); motion passed
 - g. Foundation-The Foundation will be having a Giving Tuesday fundraiser on Tuesday, November 29th. They are also working on their Year End appeal.

9. UNFINISHED BUSINESS: None

10. NEW BUSINESS: None

11. Referrals

- a. None

12. Adjournment

- a. **MOTION: To adjourn at 7:03 pm**
- b. Chin (1); Lindsey (2); motion passed.

Submitted by: Steev Baker, Head of Access and Circulation Services

Rex Owens, Library Board President _____

