

**SUN PRAIRIE PUBLIC LIBRARY—
JOINT POLICY AND DEI ADVISORY COMMITTEE
MEETING MINUTES
Thursday, October 13, 2022
4:30 PM
Library Conference Room**

1. Call to Order, Roll Call
 - a. Mary Bell called the meeting to order at 4:30pm
 - b. Present: Mary Bell, Brianna Larson, Rohit Vaidya, Chandu Vemuri, Mark Schwingle, Rex Owens
 - c. Absent: Brittanie Campbell-Turner, Shenika Moss, Lucila Polo, Leah Wilson, Emily Lindsey, Sandy Pittelli
 - d. Also Present: Svetha Hetzler, Sarah Michaelis, Steev Baker, Tracie Miller (SCLS), Steve Stocker

2. Approval of minutes
 - a. **MOTION: To approve the May 12, 2022 Minutes**
 - b. Stocker (1); Bell (2); motion passed.

3. Citizen Appearances/Public Comment
 - a. None

4. Business of Committee Chairperson
 - a. None

5. Staff Report
 - a. Challenge Support Tools from American Library Association
 - i. Hetzler shared tools available from the American Library Association:
<https://www.ala.org/tools/challengesupport>
 - b. Introduction of Tracie Miller, SCLS Public Library Administration Consultant

6. Unfinished Business: None

7. New Business:
 - a. Consideration, Discussion and Possible Action on Bylaws
 - i. VI. A “and Diversity, Equity and Inclusion Committee” will be struck.
 - ii. VI. A 5. will be struck
 - iii. **MOTION: To approve the changes to the Bylaws of the Board of Trustees**
 - iv. Owens (1); Bell (2); motion passed.

 - b. Consideration, Discussion and Possible Action on Collection Development Policy
 - i. Numbers were added to all sections.

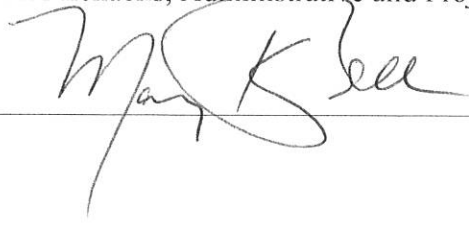
- ii. IV. C 6. was added. “Final” will be struck from the second to last sentence.
 - iii. IV. C 7. was added.
 - iv. IV. D 6. was added.
 - v. V was added.
 - vi. VI was added.
 - vii. **MOTION: To approve the changes to the Collection Development Policy.**
 - viii. Owens (1); Vaidya (2); motion passed.
- c. Consideration, Discussion and Possible Action on Programming Policy
- i. II. A was added. Subsequent sections were re-lettered.
 - ii. II. C 1 “education and recreation” was added.
 - iii. II. C 6 and 7 were added.
 - iv. VII. was added.
- d. Consideration, Discussion and Possible Action on Displays & Exhibits Policy
- i. Displays and Exhibits: I. E was added.
 - ii. I. F was added.
 - iii. VI. was added.
 - iv. VII. was added.
 - v. **MOTION: To approve the changes to the Programming Policy and the Displays & Exhibits Policy**
 - vi. Owens (1); Vaidya (2) motion passed
- e. Consideration, Discussion and Possible Action on Meeting Rooms Policy
- i. II. G – “Users who do not show may forfeit \$25 of their security deposit” was struck.
 - ii. IV. A was struck.
 - iii. IV. D – “A fee for repairs or cleaning may be charged for the following:” was added and “Full deposit may NOT be returned for the following:” was struck.
 - iv. IV. D 5 was struck.
 - v. VIII. F was struck.
 - vi. **MOTION: To approve the changes to Meeting Rooms Policy**
 - vii. Owens (1); Larson (2); motion passed.

REFERRALS:

- 8. Items to be referred to staff or committees for review or action
 - a. None
- 9. Adjournment
 - a. **MOTION: To adjourn the meeting at 5:25 pm**
 - b. Owens (1); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Mary Bell, Chair



A handwritten signature in cursive script, appearing to read "Mary Bell", is written over a horizontal line. The signature is fluid and stylized, with the first letter of each word being capitalized and prominent.