

SUN PRAIRIE PUBLIC LIBRARY BOARD
MEETING MINUTES
Thursday, September 8, 2022
6 PM
Library Community Room

1. Call to Order, Roll Call
 - a. Rex Owens called the meeting to order at 6:00 p.m.
 - b. Present: Rex Owens, Mary Bell, April Brazier, Mark Chin, Krystal Johnson, Sandy Pittelli, Steve Stocker, Rohit Vaiya, Jayden Yamoah, Suhani Pandey
 - c. Absent: Emily Lindsey
 - d. Also present: Svetha Hetzler, Sarah Michaelis, Mark Jochem, Shawn Brommer, Chandu Vemurri, Leah Wilson

2. Volunteer Sign-In Sheet
 - a. The sign-in sheet was distributed.

3. Approval of minutes
 - a. **MOTION: To approve the August 11, 2022 minutes**
 - b. Bell (1); Pittelli (2); motion passed.

4. Bills Presented for Payment (\$3,209.44)
 - a. **MOTION: To approve payment of the bills and the City budget reports.**
 - b. Bell (1); Chin (2); motion passed

5. Citizen Appearances/Public Comment
 - a. None

6. Business of Board President
 - a. Darreon Steward has resigned from the Library Board. Krystal Johnson was appointed as our new library board member and was introduced. This is also Suhani Pandey and Jayden Yamoah's first meetings as Student Trustees!

7. Library Director Report
 - a. Librarian Reports
 - i. Hetzler reported. The Youth Summer Reading Program has almost exactly the same numbers in 2019 as in 2022! There were 61% finishers. Adult Summer Reading Program participation has been higher than previous years. Hetzler also showed examples of the new multidisc collections of full seasons of TV shows, which the system instituted for all new seasons going forward.

8. Committee Reports
 - a. DEI Advisory Committee
 - i. Consideration, Discussion and Possible Action on DEI Advisory Committee Draft Report & Recommendation
 - a. Hetzler reported. There is a draft in the Library Board packet that defines the charge and role of the DEI Committee.
 - b. Leah Wilson, chair of the committee, highlighted a paragraph in the report that encompasses the committee: "The Diversity, Equity, and Inclusion (DEI) Advisory Committee of the Sun Prairie Public

Library Board of Directors affirms infinite identities, infinite combinations of identity, infinite growth, and infinite possibilities.”

- c. Vaidya thanked Hetzler for leading the charge in forming the committee and for her work to advance diversity, equity and inclusion at the library. It is currently one of the only committees of its type in the surrounding area.
- d. **MOTION: To approve the DEI Advisory Committee Report.**
 - i. Stocker (1); Pittelli (2); motion passed.
- b. Facilities Committee-Met today with Scott Semroc, City of Sun Prairie Sustainability Coordinator, and Slipstream, to discuss the Microgrid Feasibility Study. It will be discussed at next month’s board meeting.
- c. Personnel Committee-Did not meet.
- d. Policy Committee-Did not meet.
- e. Strategic Planning Committee-Hetzler reported. All of the Community Listening Sessions are scheduled for the week of September 26th. The community survey is now available through October 7th. October 24th is the all-day Strategic Planning retreat session. It will be from 8:30-5 in the Community Room.
- f. Friends- Did not meet.
- g. Foundation- Met this morning with the Honorary Committee.

9. UNFINISHED BUSINESS: None

10. NEW BUSINESS:

- a. Consideration, Discussion and Possible Action on Amendment to Contract #21-LIB02 Janitorial Services
 - i. The Janitorial Service Contract with Sundance Bioclean currently ends March 31, 2023.
 - ii. **MOTION: To approve the amendment to Contract #21-LIB02 to expand the service for an additional year until March 31, 2024.**
 - iii. Chin (1); Stocker (2); motion passed.
- b. Consideration, Discussion and Possible Action on Exemption from County Library Tax
 - i. **MOTION: To approve the Exemption from County Library Tax.**
 - ii. Bell (1); Chin (2); motion passed.

11. Referrals

- a. Vaidya suggested having a group photo of the board taken, as well as the DEI Advisory Committee.

12. Adjournment

- a. **MOTION: To adjourn at 6:42 pm**
- b. Owens (1); motion passed.

Submitted by: Sarah Michaelis, Administrative and Project Librarian

Rex Owens, Library Board President

