

## **Summary of projects in progress for 2019.**

### **Initiative #1 (Facilities & Spaces)**

- Finalize Concept Design
  - F4 Concept recommendation from FEH Design has been shared with Council.
  - Based on statistical information from Dane County, SCLS, SPASD and City of Sun Prairie, work with FEH Design to include modified expansion with future branches.
  - Expansion options will be shared with COW on May 21.
- Immediate Facility Issues
  - Restroom Renovation meetings underway
  - Roof repair contract in process
  - Address possible mold issues
- Additional CIP projects for 2020-2024 include: parking lot rehabilitation, teen space update and automated sorter replacement.
- Roof replacement, HVAC & Boiler replacement and staff restrooms will be addressed as part of the larger expansion project.

### **Initiative #2 (Funding & Staffing)**

- In 2019, we added two LA I positions in Adult Services and one Page I position in Technical Services.
- \$2,500 was added to the Youth Services Programming 2019 budget.
- Work on potential 2020 Budget Initiatives
  - Additional LA I and Page I hours to support year-round Sunday Services
  - Elevate Assistant Youth Services Librarian to Youth Services Librarian. This is an entry-level professional position similar in scope to the current Adult Services Librarian.
- Fundraising Feasibility study for Capital Campaign (2019 budget).
  - After confirming council support for the expansion on May 21, move forward with the feasibility study
- Working currently with Library Strategies to develop capacity for Capital Campaign as well as ongoing funding.
  - Report has been received.
  - Create a Vision statement for the campaign.
- Madison Community Foundation Grant – received \$7500 to enhance services for ELL youth and teens.
- SPPL Foundation – \$30,224 will be available for special projects to be identified and discussed with the Library Board.
  - Tentative projects: Dreambus, Teen Area Update and Welcome Area Update.
- Friends of SPPL- 2019 budget includes \$13,900 for youth and adult programs. An additional \$2000 for art and Spanish Language materials.

### **Initiative #3 (Access)**

- DCLS Partnership – Dreambus is in place to make stops in Sun Prairie beginning in April.
- Website Redesign – New website is live.
- Homebound/Senior Service – Working with Colonial View Senior Apartments on outreach.
- Digitization – Working on digitizing library documents and photographs to share at the 20<sup>th</sup> Anniversary Celebration.

- Explore online/digital library cards and application process – pending SCLS and KOHA development.
- Explore partnership with SPU to include library card registration information to all new residents.
- Continuing pop-up library visits to Community Schools and Sunshine Supper.

**Initiative #4 (Partnerships)**

- Museum – Museum is using new exhibit case and will be hosting programs at the library.
- BTP Grants: Collaborative grant and EZ grant funds.
- Library Strategies. Retreat at the end of March with Library Board, Foundation Board, and Friends Board.

**Initiative #5 (Marketing & Communications)**

- Website redesign is complete.
- Working with new City of SP Communications and Diversity Coordinator to share library news and information.
  - Press releases
  - Clocktower Express
  - City Website